

FREQUENTLY ASKED QUESTIONS ABOUT SATISFACTORY/UNSATISFACTORY SYSTEM

At a meeting held on 29 April 2020, our University Senate decided to implement the SATISFACTORY / UNSATISFACTORY grading system in addition to the existing letter grade system only for the 2019 - 2020 Spring Semester. Students may request that the course or courses they are taking during the 2019 - 2020 Spring Semester be evaluated with the SATISFACTORY / UNSATISFACTORY grading system. Please find below frequently asked questions and answers about the SATISFACTORY / UNSATISFACTORY grading system.

- **Will the evaluation in the SATISFACTORY/UNSATISFACTORY system be dependent on the student's preference?**

Yes, students will be able to request evaluation in the SATISFACTORY / UNSATISFACTORY system for any number of courses they wish during the 2019 - 2020 Spring Semester.

- **Has the existing letter grade evaluation system been cancelled for the 2019 - 2020 Spring semester?**

No, the evaluation of our students for the 2019 - 2020 Spring Semester will be carried out using the letter grade system, but students who prefer the SATISFACTORY/UNSATISFACTORY system will be able to request evaluation for as many courses as they wish. The letter grade taken from the courses which the student has not applied for the SATISFACTORY/UNSATISFACTORY system evaluation will remain the same.

- **If I request evaluation in the SATISFACTORY / UNSATISFACTORY system, how will my letter grade look like in my academic transcript?**

If you request evaluation in the SATISFACTORY/ UNSATISFACTORY system, the evaluation of your course will be shown in your academic transcript as CS (Covid Satisfactory) for all letter grades D and above and as CU (Covid Unsatisfactory) for letter grades D- and F.

- **If I choose to be evaluated in the current letter grade system, do I need to apply for this?**

No, you do not need to apply if you prefer the existing letter grade evaluation.

- **Why has our university provided an alternative evaluation system in addition to the existing letter grade evaluation system?**

Due to the current difficult process, where face-to-face education is not possible, a flexible evaluation alternative is offered to our students by our university in order to ensure that students, who cannot attain adequate success as a result of the letter grades they are to obtain in the 2019-2020 Spring Semester, maintain their academic status achieved during the former term.

- What is CS Grade? How is it processed?**
 The CS grade is treated like an 'S' grade in the current system and is not included in CGPA. A student who has received a CS grade from a course is considered successful in that course.
- What is CU Grade? What does it mean?**
 The CU grade means that the student has failed from that course and must repeat it.
- Can letter grades be converted to CS / CU system in all courses?**
 Yes, letter grades can be converted to CS / CU grades in all courses with or without a credit value (including project and internship courses with a credit value).
- Which grades are converted to CS and which grades are converted to CU?**
 Upon your request
 In undergraduate and associate degree courses, D, D +, C-, C, C +, B-, B, B +, A- and A letter grades are converted to CS and F and D- letter grades are converted to CU.

 In Master's courses, C, C+, B-, B, B+, A- and A letter grades are converted to **CS** and F, D-, D, D+ and C- letter grades are converted to **CU**.

 In PhD courses, B, B+, A- and A letter grades are converted to **CS** and F, D-, D, D+, C-, C, C+ and B- letter grades are converted to **CU**.
- When can I convert my letter grade to a CS / CU grade?**
 Students whose letter grades have been determined can apply to convert their letter grades to CS / CU grades between 7 July and 14 September 2020.
- Can I apply before the resit exam to convert my letter grades to the CS / CU system?**
 Yes, but if you do so, no requests for resit exams will be accepted for the courses you want to be evaluated in the CS / CU system.
- I am planning to sit for the resit examination. When should I apply to convert to the CS/CU system?**
 If you have the right for the resit examination, it is recommended that you apply for evaluation in the CS / CU system after the resit exam letter grades have been determined.

- If I apply to switch to the CS / CU system before the resit exam, can I take the resit exam later?**
No, you cannot sit for a resit examination for courses with CS/CU grades.
- When can those who have grade I (incomplete) apply to switch to the CS / CU system?**
After the I grades have been converted to a letter grade, you need to select the course / courses you want to be evaluated in the CS / CU system until September 15, 2020.
- How do I apply to have my letter grade converted to the CS / CU system?**
After your letter grade has been determined, you will be able to apply via your student portal.
- I am wondering what will my GPA and CGPA be after converting my letter grade to the CS / CU system, how can I find out?**
Before submitting your application through the portal, you will be able to choose the courses you wish to convert to the CU/CS system and see your calculated GPA and CGPA via a simulator.
- I have converted my letter grade to the CS / CU system, can I go back to the letter grade?**
No, but if you have a valid reason to switch back to the letter grade, it may be possible to go back to the old letter grade, subject to the approval of the Faculty / School / Institute Council.
- What happens if I get a CU grade from a course I am repeating?**
A 'CU' grade obtained from a repeated course appears on the student's transcript, but the CGPA is calculated based on the most recent letter grade obtained from that course.
- Why is the CGPA calculation is carried out according to the last letter grade I received from a repeated credit course even if I received a CU grade from the said course?**
Since the credit values of the courses with a CU grade will not be included in the total credits in the CGPA calculation, the current CGPA of the student will change. When the repeated course is calculated with the last letter grade, there will be no change in the contribution of this course to CGPA.
- Do we have the opportunity to withdraw from courses during the 2019 - 2020 Spring Semester?**

Yes, students will be able to withdraw from all credit or non-credit courses (including repeated courses) even after 18 May 2020, the deadline for course withdrawal, until the start of the final exams. The new deadline for applying for course withdrawal is 11.59 p.m., 12 June, 2020.

- **If I withdraw from all courses I registered for during the 2019 - 2020 Spring Semester before the final exams, can I get a tuition fee refund?**

No, no fees will be refunded if you withdraw from a course or courses.

- **If I withdraw from a course that I am taking for the first time, which grade do I get?**

Those who withdraw from a course taken for the first time are assigned a CW grade, which is treated like a W grade.

- **What grade do I get if I withdraw from a course I am repeating?**

Those who withdraw from a repeated course are assigned the last letter grade received from that course.

- **Can I withdraw from a course after receiving my letter grade?**

No, you cannot withdraw from a course after the course grades have been announced.

- **What is the deadline for course withdrawal?**

To withdraw from the course, applications must be submitted via the student portal before the start of the final exams, by 12 June 2020, 11:59 p.m. at the latest

- **What does it mean that the actual term of the students at the end of the 2019 - 2020 Spring Semester is the actual term at the end of the 2019 - 2020 Fall Semester?**

It means that the student's academic status at the end of the 2019 - 2020 Spring Semester will be determined according to the success criteria sought at the end of the 2019 - 2020 Fall Semester (or the last registration period).

- **Will the CS grade I have received from the repeated credit courses affect my CGPA?**

Yes, since the CS grade is treated like an 'S' grade, your CGPA may change as the credits of the courses with CS grade are subtracted from the total credit amount in the CGPA calculation.

- **If I take all the courses I enrolled in during the 2019 - 2020 Spring Semester for the first time and switch to the CS / CU system for all of them, how will my CGPA be affected?**

i) If you request evaluation for all first-time taken courses in the CS / CU system, GPA calculation is not carried out for the current term. In this case, your CGPA will be the same as your CGPA before the Spring Semester of the 2019-2020 Academic Year.

ii) If it is your first actual term at our university, GPA and CGPA calculations are not made.

- **For further questions and inquiries regarding the CS / CU system,**
You can send an e-mail to pass.fail@emu.edu.tr or send a message to us at **WhatsApp +905428516492**